

### HOME SCHOOLING APPROVAL STANDARDS

Indicate the correct response by placing a tick (X) in each appropriate space. A "Yes" response indicates assurance that a standard will be met and/or understanding of the meaning of the item.

- |     |   |                    |
|-----|---|--------------------|
| 1.  | The teacher who is to teach in the home is a licensed teacher.  | ..... Yes ..... No |
| 2.  | Appropriate documentation for item #1 is attached.  | ..... Yes ..... No |
| 3.  | The instruction day is at least 4½ hours, excluding lunch and recesses.   | ..... Yes ..... No |
| 4.  | The instructional year is at least 190 days.  | ..... Yes ..... No |
| 5.  | The curriculum includes the area of reading, writing, mathematics, sciences, and social studies, and in years.  | ..... Yes ..... No |
| 6.  | A plan book or other written record indicating subjects and activities is maintained.   | ..... Yes ..... No |
| 7.  | A portfolio of samples of the students' academic work is maintained.  | ..... Yes ..... No |
| 8.  | A record of evaluations of the students' progress is maintained.  | ..... Yes ..... No |
| 9.  | A semi-annual progress report, including attendance records and individualized assessments of the students' academic progress in each instructional area, is submitted to the Department of Education Services. | ..... Yes ..... No |
| 10. | Records are maintained in a form that can be readily reviewed by the Department of Education Services.  | ..... Yes ..... No |
| 11. | Library facilities are available to the student. (A valid library card is acceptable in meeting this requirement.)  | ..... Yes ..... No |
| 12. | Parents will not hold the Government or the Department of Education Services employees responsible for any educational deficiencies.  | ..... Yes ..... No |
| 13. | A written description of the program, the texts and materials to be used, the method of program evaluation and the place of instruction are attached.   | ..... Yes ..... No |
| 14. | Each student is taught at a year level for which there is evidence of satisfactory completion of the prior year level.  | ..... Yes ..... No |
| 15. | The Home School serves no more than five (5) children.  | ..... Yes ..... No |

The decision to approve, disapprove, continue or discontinue a request will be made annually and will be based on the criteria established by the Department of Education Services and approved by the Education Council.

**Parent's Statement:**

"The checklist has been completed indicating that all requirements will be met. All information provided is understood and will be carefully observed."

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Designated Teacher: \_\_\_\_\_

**Student Information**

Name	Age/Birth Date	Year	Sex
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Home/School Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Please return this completed form to the Chief Education Officer, Department of Education Services, 130 Thomas Russell Avenue, P.O. Box 910, Grand Cayman KY1-1103.**

Chief Education Officer recommends/does not recommend approval.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Education Council: \_\_\_\_\_