

**SMITH ACADEMY  
OFFICIAL HIGH SCHOOL TRANSCRIPT**

STUDENT INFORMATION	SCHOOL INFORMATION
<b>FULL NAME:</b> Jane B Smith	<b>NAME:</b> Smith Academy
<b>ADDRESS:</b> 123 Main Street Anywhere, St 56879	<b>ADDRESS:</b> 123 Main Street Anywhere, St 56879
<b>PHONE NUMBER:</b> 757-555-1212	<b>PHONE NUMBER:</b> 757-555-1212
<b>EMAIL ADDRESS:</b> janesmith@email.com	<b>EMAIL ADDRESS:</b> smithacademy@email.com
<b>DATE OF BIRTH:</b> 02/17/92	
<b>PARENT/GUARDIAN:</b> Joe and Mary Smith	

**ACADEMIC RECORD**

SCHOOL YEAR: 2007-2008      GRADE LEVEL: 9 <sup>th</sup>	SCHOOL YEAR: 2008-2009      GRADE LEVEL: 10 <sup>th</sup>																																																												
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ACADEMIC SUMMARY	GRADING SCALE	NOTES
Cumulative GPA: 3.38	90 – 100 = A	* Coursework taken at a local community college. Official transcript from college has been requested and will be sent to you shortly.
Credits Earned: 28.0	80 – 89 = B	
Diploma Earned: yes	70 – 79 = C	
Graduation Date: 6/15/2011	60 – 69 = D	
	59 – below = F	

*I do hereby self-certify and affirm that this is the official transcript and record of Jane B. Smith in the academic studies of 2007 – 2011.*

Signature:

Title: Principal

Date: July 2, 2011